

# **Merrol Hyde Magnet School Cheerleading**

**Policies and Guidelines  
2009-2010**



# Merrol Hyde Magnet School Cheerleading Purpose Statement

The purpose of the cheerleaders is to support the extracurricular activities of **Merrol Hyde Magnet School** by promoting school spirit. Being a cheerleader is an honor and special privilege. A Cheerleader's first responsibility is to her academic program. The educational process should not be compromised by participating in cheerleading. Cheerleaders exist to promote good sportsmanship, good citizenship, and wholesome and enthusiastic school spirit. Cheerleaders are first and foremost representatives and ambassadors of their school. Because of these special responsibilities, members of the cheerleading squad are expected to maintain high standards of behavior, both on and off campus.

Being the most visible and recognizable representative of a school, cheerleaders are in a position of great influence; therefore, high standards of conduct are essential. Positive personal behavior and squad cohesiveness demonstrate these standards. Appropriate behavior will help earn the respect of the student body and is the core of developing effective school spirit and student involvement.

# Tryout Qualifications

## Eligibility Requirements

1. A student must attend MHMS in accordance with the state and county requirements.
2. A student must have an overall average of 75 or above. This will be calculated by using report card grades in all courses for the current school year, as of the last grading period.
3. A student may not have incurred any disciplinary infraction that leads to a suspension (ISS or OSS) from school during the present school year.
4. A student must present proof of medical insurance.

## Ineligibility Reasons

1. Any student who is presently aware of the fact that he/she are definitely moving during the school year.
2. Any student who has been unable to take physical education for chronic medical reasons.
3. Any student who has conflicting interests such as dance classes, gymnastics, or athletics, and who cannot verify in writing that cheerleading responsibilities can be carried out in addition to other outside activities.
4. Any student who quits the squad by his/her own choice or was permanently removed from the squad may not try out again during the following school year.

## Pre-tryout Procedures

The candidate and/or a parent or guardian of each of the candidates must attend a mandatory pre-tryout parent's meeting. This meeting is to fully inform the parent/guardian of the requirements, responsibilities, expenses, and procedures involved in cheerleading. The parent or guardian must sign a permission form authorizing his/her child to participate in tryouts, and if selected, all activities involved with cheerleading.

◆ **All tryout paperwork must be turned into the coach by April 13, 2009.**

1. Agreement to cheerleading procedures and guidelines signed by parent and student.
2. Proof of insurance
3. Physical examination form
4. Parent authorization of consent to treatment of student
5. Trip authorization and release form
6. Copy of last report card
7. (3) Three recommendations from MHMS faculty members

**All applicants earning a position on the Cheerleading Squad for the next school year must continue to meet all the above stated "required qualifications to tryout" for the remainder of their present school year. Failure to meet these requirements will result in immediate forfeiture of their position on the Cheerleading Squad. Please note: loss of position on the squad will result in forfeit of any funds and/or monies collected from the squad member/parent for cheerleading activities, including uniform components.**

## Pre-Tryout Clinic

- ◆ Prior to judging, candidate will attend a **mandatory** 3-day clinic to practice skills/techniques.
- ◆ Spectators (including parents, friends, and non-involved school personnel) are not permitted to watch or videotape clinic practices or tryouts.
- ◆ Candidates should wear proper cheerleading attire – t-shirt, cheer shorts, and tennis shoes. Hair should be worn up away from the face and all jewelry removed.
- ◆ Candidates will learn a cheer and a dance routine.
- ◆ Tryout numbers are drawn on the last day of practice.

## Tryout Procedures

**The tryout process is organized and facilitated by the cheerleading coach. In addition to the judges, the coach and up to three designated faculty members are present in the tryout room for the purpose of giving direction, transporting score sheets from judges to tally station, etc. Coaches DO NOT tabulate results of the judging. At least one administrator is present in the tryout room to oversee the selection process. Candidates are in the tryout center for the length of their performance only.**

- ◆ Tryouts are **CLOSED** to everyone except coaches, judges, candidates, and assistants.
- ◆ Students **MUST BE PRESENT** at tryouts in order to be eligible for selection. Students must attend school on the day of tryouts in order to participate in the after-school judging.
- ◆ Candidates will tryout in groups of three.
- ◆ Candidates are assigned a participant number prior to tryouts. During the judging and tabulation of scores students are referred to by number only.
- ◆ Candidates should wear a plain white shirt, black or blue shorts, and tennis shoes. No visible logos are allowed on any of the clothing. Hair should be worn up and all jewelry should be removed.
- ◆ A minimum of three impartial judges will be obtained. Judges shall not be a relative of any candidate or a private coach of any candidate. Judges will not be MHMS employees.
- ◆ Candidates perform before the judges individually and in previously assigned small groups.
- ◆ The judges' evaluations will be based on general appearance, personality, projection/spirit, physical ability (splits/jumps), ability to execute cheers, coordination, enthusiasm, and stamina.
- ◆ The judges will make final squad selections. Selection will be based on a composite of the judges' evaluations, participants' grades, attitude, teacher recommendations, and observations during the tryout period.
- ◆ All candidates and/or any person acting as a representative on their behalf are prohibited from having any form of communication or personal contact with any of the judges prior to, during, or after the tryout process. Violation of this guideline will result in the immediate removal of the candidate from the process and/or squad if the candidate has been selected. Judges are instructed to report any incident of the activity to the administrator. The decision of the principal of MHMS is final in all tryout results.

# **MHMS CHEERLEADER AGREEMENT**

The responsibilities described in this section and consequences for failure to meet responsibilities listed in the next section take effect at the time the selected cheerleaders are announced.

## **A. SCHOLASTIC**

1. A prospective cheerleader must pass 3 out of 4 subjects in the semester prior to the cheering season. (5 of 6 for incoming freshmen)
2. Cheerleaders' grades will be checked every 4 ½ weeks using their progress report and report card. Any cheerleader who does not keep a passing grade in each subject will have a disciplinary hearing with the principal, coach, athletic director, and parent to determine appropriate action. If an average of 70 is not maintained per class, the cheerleader will be encouraged to seek tutoring. Demerits will be assigned for D's and F's. See "Demerit System."

## **B. SUSPENSION AND DISMISSAL**

1. Breaking a school rule and regulation to the extent that serious disciplinary action is exercised through the Principal's office.
2. The use of profanity or foul language while in uniform or on school business, abusive language used toward members of the squad or school.
3. Cheerleaders may be dismissed for the possession or use of smoking materials, alcoholic beverages, or illegal drugs at any time.
4. The coach and/or principal have the right to remove a cheerleader from the squad for serious infractions of school rules.
5. The cheerleader will be subject to a Demerit System for behavior and rule infractions, which could result in suspension or dismissal from the squad. See "Demerit System."
6. The cheerleader will be benched if they are late on payment of required costs. See "Payment Schedule."

\*For all disciplinary reasons, a hearing will be held between the principal, the coach, and the member who may be involved in actions that violate the tenure of this agreement.

## **C. UNIFORMS**

1. MHMS provides a uniform for each Cheerleader. Cheerleaders will use uniforms on a yearly basis. If uniforms are not returned or are returned in disrepair, the cheerleader will be responsible for paying to replace the uniform.
2. It is the responsibility of each individual to purchase accessories including items such as shoes, bloomers, midriff bodysuit, camp clothes, warm-ups, etc.
3. Uniforms will be worn to school only on home game days and on any special spirit days as designated by the principal or coach.
4. Corsages are not permitted on uniforms while cheering.
5. Uniforms must be worn correctly as directed by the coach.

## **D. TRANSPORTATION (Middle School will vary)**

1. The cheerleader is responsible for getting to all home games and designated away games.
2. Because traffic can be unpredictable, please leave early enough for away games as traffic jams could cause long delays.
3. When a team bus is provided, the cheerleader will meet at the school promptly at the designated time and ride the team bus to away games unless prior arrangements are made with the coach. Cheerleaders who are not permitted to drive will call their parents while en route back to MHMS. Parents need to be prompt in picking up their cheerleader.
4. Cheerleaders will NOT drive to away games. Cheerleaders must ride with a parent, coach, or MHMS teacher, and MUST bring a written note of permission from your parent containing the following information: Name of driver, parent's signature, and parent's phone number.

## E. GAME EXPECTATIONS

1. **Cheerleaders are not allowed to use CELL PHONES during a game.**
2. Cheerleaders must arrive at the game 30 minutes prior to game time dressed and ready for warm-up.
3. Cheerleaders must be in the correct uniform including hair, bloomers, socks, and shoes or they will be benched.
4. Cheerleader must stand in ready position between cheers.
5. **NO stunting will be permitted unless the coach is present.**
6. Do not take food or drinks to the cheering area.(water only)
7. Do not leave food containers, drink cans, or any trash in the stands.
8. Cheerleaders must stand at attention during the playing of the National Anthem.
9. **No talking** between yourselves or to others during the game.
10. **NO CHEWING GUM!**
11. **No jewelry! This is a TSSAA rule!**
12. Cheerleaders must be on the floor in ready position one minute prior to the buzzer.
13. Cheerleaders will show good sportsmanship at all times whether we win or lose.
14. Cheerleaders will be friendly and hospitable to visiting cheerleaders, fans and team members.
15. No display of affection at **ANY** time while in uniform.
16. **NEVER** leave the game without permission from the coach or supervisor.
17. **Being benched means:** Cheerleader must sit with coach during the entire game. No socializing, visiting, eating, and no homework done during that time. **NO USE of CELL PHONES.**

## F. SQUAD EXPECTATIONS

1. At all times, in uniform or not, the cheerleader must be a good, moral representative of MHMS. There will be no cursing, inappropriate use of cell phones, or immodest dress. A cheerleader who has detention or ISS may be asked to run laps.
2. A positive attitude is necessary on the part of any school leader. Any demonstration of discontent or refusal to fully participate in practice sessions and game situations will result in suspension. The coach will determine suspension length. Cheerleaders must attend all scheduled practices and games.
3. The discipline and drug policy developed by the school must be followed.
4. A physical by a certified physician and a medical treatment and liability release must be on file.
5. The cheerleader must have health insurance.
6. A cheerleader must be present at school the entire day of a game in order to cheer that night. If you are to be absent, it can only be for a half day and it must be excused by the school. (Example – doctors appointment) If an extenuating circumstance arises, the coach/principal will make a decision.
7. Any cheerleader who cannot get along with the remainder of the squad will be counseled with and if the problem persists, a meeting will be held with the cheerleader, coach, and principal. If a second meeting is necessary, the cheerleader may be removed from the squad.
8. Cheerleaders must perform any duties assigned by the coach and captains, such as fundraising, sign making, spirit building, etc.
9. No jewelry can be worn while participating in cheerleading activities - this includes all games, practices, fund raising, etc. (This is a county and TSSAA policy)
10. The coach, athletic director, and the administrator will handle special circumstances not stated in the rules of this contract on an individual basis.
11. Since cheerleading is an expensive sport, we will do fundraising. Each cheerleader must participate in the fundraiser or you may pay cash for the money you are required to raise. The school will furnish game uniforms for each cheerleader. Other outfits must be furnished by the family of the cheerleader. The cheerleader's family must purchase school jackets, warm-up suits, body suits, socks, hair bows, ankle braces, shoes, and other items.
12. The cheerleader must be responsible for the care and maintenance of all equipment purchased through the school. Uniforms must be kept clean. The cheerleader must replace any part of the uniform lost or damaged.
13. Since this is a team sport, if a cheerleader breaks a family rule, being grounded or withholding the cheerleader from a practice/game as punishment will not be excused.

## ESTIMATED CHEERLEADING COSTS FOR 2009-2010

ITEM	NEW CHEERLEADERS	RETURNING CHEERLEADERS
PRACTICE @ DESTINY	<b>60.00 per month</b>	<b>60.00 per month</b>
WARM-UP PANTS & Jacket	85.00	As needed
SHOES	50.00	50.00
MIDRIFF BODYSUIT	20.00	As needed
BLOOMERS	15.00	As need
CAMP	130.00	130.00
POM PONS	20.00	As need
GYM BAG	30.00	As need
CAMP CLOTHES	50.00	50.00
<b>TOTAL**</b>	<b>\$400.00</b>	<b>\$230.00</b>

- \*\*PLEASE NOTE:**
- 1. Fees are nonrefundable.**
  - 2. The above amounts are estimates.**
  - 3. Cheerleaders will be given opportunities to fund raise their individual costs.**
  - 4. Total does NOT include monthly costs paid to Destiny Cheer & Fitness.**

Mandatory practices at Destiny Cheer & Fitness will be one day a week from 3:30 to 5:30 throughout the school year and the summer unless otherwise noted. Accounts with Destiny Cheer & Fitness **must be current** in order for the cheerleader to participate at Destiny and at games.

All practices are mandatory. Unexcused absences from practices will result in being benched. Cheerleader must notify coach of summer vacations in advance in order for them to be excused absences. See "Demerit System."

**THE TSSAA REQUIRES A MANDATORY DEAD PERIOD – JUNE 22 – JULY 5, 2009 – THE WILL BE NO PRACTICES DURING THIS TIME.**

# Merrol Hyde Magnet School

## Cheerleading Demerit System 2009-2010

Offenses not listed may also warrant demerits at the discretion of the coach/sponsor. Once a cheerleader has reached **three** demerits, he/she will be benched for an entire game. Please see the definition of **benched** in the cheerleader agreement. The cheerleader must still attend the game dressed in uniform. At her discretion, the coach may choose to have the cheerleader do extra conditioning as a result of demerits instead of being benched. Once extra conditioning or benched time has been served, the demerit is NOT gone from the record. After **six** demerits, cheerleader will receive a probation letter. If a cheerleader reaches **nine** demerits, the cheerleader will be removed from the squad, whether or not a probation period has occurred.

<u>Offense</u>	<u># of demerits</u>
1. Not properly dressed for practice (shoes, clothes, etc)	1
2. Wearing fingernail polish/ jewelry to games/ practices	1
3. Chewing gum during games or practice	1
4. Moving about, unnecessary talking during game	1
5. Being late to practice	2
6. Being late to a game	2
7. Acting silly / unnecessary talking while building or cheering	2
8. Showing poor sportsmanship toward squads, teams, fans	2-3
9. D's on report card	1
10. F's on report card	2
11. Showing up for a game in incorrect uniform	2
12. Not showing up for practice, unless <i>previously</i> excused	2
13. Missing the team bus	2
14. Displays of affection while in uniform	1-2-3
15. Behavior problems reported by teachers	1-2-3
16. Minor disregard or disrespect for sponsors or coaches	1-2-3
17. Breaking school rules	3, 6, 9
18. Not showing up for a game without notifying coach	6
19. Major disregard or disrespect for sponsors or coaches	6,9
20. <b>Participation in a Social Network (My Space, Facebook, etc.) that in any way displays disrespect or a negative attitude for peers, team, school, coach, teachers or principal. Principal and Coach's decision is final.</b>	<b>IMMEDIATE REMOVAL</b>

**I have read the above policy and agree to abide by this demerit system.**

\_\_\_\_\_  
Cheerleader signature

\_\_\_\_\_  
Date

**MUST BE RETURNED BY APRIL 13, 2009**

# Merrol Hyde Magnet School Cheerleading Student and Parent Agreement to Cheerleader Regulations and Guidelines

Student's Name: \_\_\_\_\_

## STUDENT SECTION

- ◆ I have read and understand the Merrol Hyde Magnet School Cheerleader Policies Guidelines. \_\_\_\_\_
- ◆ I understand that all practices, games, and other cheer obligations are mandatory and agree to be present for all of them. \_\_\_\_\_
- ◆ I agree to attend the mandatory parent meeting (both the cheerleader and parent). \_\_\_\_\_
- ◆ **I agree to abide by these regulations if I am selected as cheerleader.** \_\_\_\_\_

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

## PARENT/GUARDIAN SECTION

- ◆ I agree to attend the mandatory parent orientation meeting (both the cheerleader and parent) \_\_\_\_\_
- ◆ I have read and understand the Merrol Hyde Magnet School Cheerleader Policies and Guidelines. \_\_\_\_\_
- ◆ I have discussed the requirements, responsibilities, and rules with my child. \_\_\_\_\_
- ◆ I understand that there are financial obligations that come with my student being a member of a cheer team. I agree to comply with the financial obligations listed in this Cheerleader Agreement. In the event of a dismissal, all balances are due and payable to the school. \_\_\_\_\_
- ◆ I understand that my child must attend all practices (unless excused by the coach) and tryout sessions, or my child will not be considered for a cheerleading position. \_\_\_\_\_
- ◆ I understand that qualified judges will evaluate my child, and we agree to abide by the decision of the judges. \_\_\_\_\_
- ◆ **I understand that by the very nature of the activity, cheerleading and gymnastics carry a risk of physical injury. No matter how careful the participant and the coach are, how many spotters are used, or what landing surface is used, the risk cannot be eliminated. The risk of injury includes minor injuries such as muscle pulls, dislocation, and broken bones. The risk also includes catastrophic injuries such as permanent paralysis or even death from landing on the back, neck, or head.** \_\_\_\_\_
- ◆ I understand these risks and will not hold Merrol Hyde Magnet School or any of its personnel responsible in the case of accident or injury at any time. \_\_\_\_\_
- ◆ By signing this, I verify that my child will attend Merrol Hyde Magnet School during the 2009-2010 school year. \_\_\_\_\_
- ◆ Information and/or photos pertaining to my child    may    may not be used in news releases and publications.
- ◆ **I agree to support and uphold these cheerleading regulations if my student is selected as cheerleader.**

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

**MUST BE RETURNED BY APRIL 13, 2009**

**Merrol Hyde Magnet School**  
**Cheerleading**  
**Student Information Form 2009-2010**

**Personal Information:**

Student's Name \_\_\_\_\_ Student's Cell Phone \_\_\_\_\_  
Student's Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Age \_\_\_\_\_ Grade in 09-10 \_\_\_\_\_  
Home Phone \_\_\_\_\_  
Mother's Name \_\_\_\_\_ Mother's Work Phone \_\_\_\_\_  
Mother's Cell Phone \_\_\_\_\_ Mother's Email \_\_\_\_\_  
Father's Name \_\_\_\_\_ Father's Work Phone \_\_\_\_\_  
Father's Cell Phone \_\_\_\_\_ Father's Email \_\_\_\_\_

**Medical History:**

Physician's Name \_\_\_\_\_ Phone \_\_\_\_\_  
Emergency Contact \_\_\_\_\_ Phone \_\_\_\_\_

Please check the following conditions that pertain to you:

\_\_\_\_\_ **Allergies** \_\_\_\_\_ High Blood Pressure  
\_\_\_\_\_ Convulsions/Epilepsy \_\_\_\_\_ Psychological disorder  
\_\_\_\_\_ Asthma \_\_\_\_\_ Bone/joint weakness  
\_\_\_\_\_ Diabetic \_\_\_\_\_ Kidney disease  
\_\_\_\_\_ Heart Trouble \_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_ Contact lenses

Medical Condition currently being treated \_\_\_\_\_

Medications currently being taken: \_\_\_\_\_

**Please inform MHMS if any of this information changes.**

**MUST BE RETURNED BY APRIL 13, 2009**

**Merrol Hyde Magnet School**  
**Cheerleading**  
**Insurance Information Form**

Student/Athlete's Name (PRINT) \_\_\_\_\_

Date of Birth \_\_\_\_\_ Allergies \_\_\_\_\_

PLEASE PROVIDE THE INFORMATION REQUESTED BELOW. THIS INFORMATION IS CRITICAL TO PROMPT TREATMENT IN THE CASE OF EMERGENCY AND ACCURATE BILLING PROCEDURES. AN INCOMPLETE FORM WILL DELAY THE PARTICIPATION OF THE ATHLETE AND/OR THE PROCESSING OF THE STUDENT'S FORMS.

*Please include a copy of your child's insurance card.*

Parent/Guardian Name \_\_\_\_\_

Address \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_

Policy Holder Name \_\_\_\_\_

Relationship to student- \_\_\_\_\_

**Insurance Company Information**

Name \_\_\_\_\_

Address \_\_\_\_\_

Group # \_\_\_\_\_ ID# \_\_\_\_\_

Effective Date of Policy \_\_\_\_\_

Expiration Date \_\_\_\_\_

Primary Physician \_\_\_\_\_

Physician's Office Number \_\_\_\_\_

HMO \_\_\_\_\_ OR PPO \_\_\_\_\_ (Please check one)

**MUST BE RETURNED BY APRIL 13, 2009**

# Merrol Hyde Magnet School Cheerleading

## MEDICAL AND INJURY RELEASE FORM

Student-Athlete's Name \_\_\_\_\_ Date \_\_\_\_\_

Address: \_\_\_\_\_

Date of Birth \_\_\_\_\_

***Permission to Treat Statement:***

Permission is hereby granted to Merrol Hyde Magnet School to proceed with any medical treatment deemed necessary in the event the parent/guardian cannot be contacted. In the event of serious illness, the need for major surgery or significant accident or injury, I understand that an attempt will be made to contact me in an expeditious manner. In the event I cannot be contacted, permission is granted to render all treatment deemed necessary in the best interest of the above-named athlete.

\_\_\_\_\_  
Parent/Guardian Name (print)

\_\_\_\_\_  
Parent/Guardian Signature

\_\_\_\_\_  
Relationship to Student-Athlete

\_\_\_\_\_  
Home Phone

\_\_\_\_\_  
Work Phone

Parent/Guardian Address: \_\_\_\_\_

**Acceptance of Risk Statement:**

I, \_\_\_\_\_, am aware of and accept the risk of injury associated with participating in cheerleading. I will do my part to reduce the risk of injury by acquiring and maintaining my peak physical condition. I will follow the advice of the medical and coaching staff in preparing to participate and in the event of injury or accident incurred due to participating in my sport. If I do not understand or if I have any questions concerning this Acceptance of Risk Statement, I will get a detailed explanation from my coach prior to my participation.

\_\_\_\_\_  
Student-Athlete's Name (print)

\_\_\_\_\_  
Student-Athlete's Signature

\_\_\_\_\_  
Parent/Guardian Name if under 18 (print)

\_\_\_\_\_  
Parent/Guardian Signature if under 18

Date: \_\_\_\_\_

**MUST BE RETURNED BY APRIL 13, 2009**

# Merrol Hyde Magnet School

## Cheerleading Trip Authorization And Release Form

- ◆ I/We, the undersigned parent(s) or guardian(s) of:

(Student's Name) \_\_\_\_\_

- ◆ Give our permission for travel and participation in all school trips taken during the 2009/2010 school year designated as a function of the Merrol Hyde Magnet School Cheerleading Squad. \_\_\_\_\_
- ◆ Hereby release Merrol Hyde Magnet School, Sumner County Board of Education and its trustees, officers, employees, organization sponsors, or volunteer parents who are assisting from any liability for any accident or injuries that may occur to the above named student as a result of any aspect of her participation on this trip. \_\_\_\_\_
- ◆ Acknowledge that in case of an emergency, illness, or accident an attempt will be made to reach the emergency contact people I have listed. However, if no one can be reached, I authorize the school officials to take whatever action is deemed necessary in their judgment, for the health of my child.
- ◆ Will be responsible for any cost in the event my child must be transported by ambulance. \_\_\_\_\_

**This form will be in effect as of \_\_\_\_\_ (date) through \_\_\_\_\_ (date), to be legal for all functions occurring between these dates.**

**Both parents must sign if student lives with both parents.**

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

**MUST BE RETURNED BY APRIL 13, 2009**

# Merrol Hyde Magnet School

## Cheerleading Teacher Recommendation Form

STUDENT \_\_\_\_\_

TEACHER \_\_\_\_\_

It is the intention of the Merrol Hyde Magnet School Cheerleading squad to be some of the best student representatives at Merrol Hyde. In order to achieve this goal, we need your input on the behavior and attitude that you have seen displayed both in your classroom and throughout the school building. The above student has asked you to evaluate her as a part of her overall tryout score for cheerleading at Merrol Hyde Magnet School. Please consider this as you mark your responses on this form. After completion, **please put the evaluation in my mailbox by April 13, 2009.** – Thank you, Teresa W. Gillham.

- |                           |   |   |
|---------------------------|---|---|
| 1. Punctuality            | 0 | More than 10 tardies                            |
|                           | 1 | 7-9 tardies                                     |
|                           | 2 | 5-6 tardies                                     |
|                           | 3 | 3-4 tardies                                     |
|                           | 4 | 1-2 tardies                                     |
|                           | 5 | 0 tardies                                       |
| 2. Respect for Authority  | 0 | Shows no respect for authority                  |
|                           | 1 | Disrespectful very often                        |
|                           | 2 | Generally disrespectful                         |
|                           | 3 | Somewhat disrespectful                          |
|                           | 4 | Very Rarely disrespectful                       |
|                           | 5 | Never disrespectful                             |
| 3. Respect for Peers      | 0 | Shows no respect for peers                      |
|                           | 1 | Disrespectful very often to peers               |
|                           | 2 | Generally disrespectful to peers                |
|                           | 3 | Somewhat disrespectful to peers                 |
|                           | 4 | Very Rarely disrespectful to peers              |
|                           | 5 | Never disrespectful to peers                    |
| 4. Effort/Quality of Work | 0 | Never displays any effort                       |
|                           | 1 | Shows very little effort/very poor work quality |
|                           | 2 | Shows little effort/poor work quality           |
|                           | 3 | Shows effort/average work quality               |
|                           | 4 | Shows good effort/good work quality             |
|                           | 5 | Shows excellent effort/excellent work quality   |
| 5. Honesty and Integrity  | 0 | Always dishonest and lacking in integrity       |
|                           | 1 | Often is dishonest and lacking in integrity     |
|                           | 2 | Sometimes dishonest and lacking in integrity    |
|                           | 3 | Generally honest and displays some integrity    |
|                           | 4 | Almost always honest and shows good integrity   |
|                           | 5 | Always honest and shows excellent integrity     |

Other comments related to rankings above: